

VIRGINIA HIGHLANDS AIRPORT AUTHORITY

REGULAR MEETING

Members Present: Mark Nelson
Anthony Lambert
Kenny Hobbs
Marty Large
Stephen Lowe
David Matlock
Frank Buchanan, III

The Virginia Highlands Airport Authority Board of Directors met on Monday, January 11, 2010 at 6:00 P.M. in Conference Room "A" of the Terminal Building. Mr. Nelson, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, and Ms. Ruth Denton Canter, Airport Secretary

Mr. Nelson called for approval of the Minutes of the Regular Meeting of December 14, 2009

Mr. Large moved to approve the Minutes of the Regular Meeting of December 14, 2009 as presented. Mr. Lambert seconded the motion and the motion carried unanimously.

Mr. Nelson called for approval of the Minutes of the Special Called Meeting of December 29, 2009

Mr. Large moved to approve the Minutes of the Special Called Meeting of December 29, 2009 as presented. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Financial Report.

Mr. Large gave the Financial Report and moved to approve the Operations bills. Mr. Lambert seconded the motion and the motion carried unanimously.

Mr. Large moved to authorize the Manager to pay bills in order to avoid late charges that might be encountered due to the time frame of the meetings of the Board of Directors. Mr. Matlock seconded the motion and the motion carried unanimously.

Mr. Large moved to have the accounting firm of Hicok, Fern, Brown & Garcia come to the Airport and do a training session with the office staff regarding the placement of items in the accounting system in order that they are on the P&L correctly. Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Manager's Report

The Manager's Report was received.

Discussion ensued.

Mr. Nelson asked the Operation Committee to review the fuel contract.

Mr. Nelson called for the Operations Committee Report.

Mr. Lambert stated the Operations Committee had not.

Mr. Nelson called for the Development Committee Report.

Mr. Buchanan stated that the Development Committee had not met.

Mr. Nelson called for Unfinished Business

None.

Mr. Nelson called for New Business.

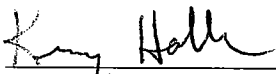
Mr. Lowe asked about the billing process for those who have a fuel contract and have not purchased the amount of fuel stated in their contract.

Mr. Nelson called for Public Comments.

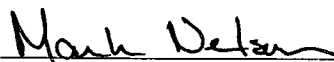
No one present.

Mr. Nelson stated that there was no need for Closed Session.

Mr. Large moved to adjourn. Mr. Matlock seconded the motion and the motion carried unanimously. The meeting adjourned at 6:40 P.M.



Kenny Hobbs, Secretary



Mark Nelson, Chairman