

Request for Proposal

The Virginia Highlands Airport Authority (VHAA) is soliciting proposals and qualifications statements from dealers interested in providing aviation fuels and petroleum products for the Virginia Highlands Airport, Abingdon, Virginia. Additionally, the VHAA will need to lease two fuel trucks, a 500 – 750 gallon capacity truck for dispensing 100LL AvGas, and a 1,500 – 3,000 gallon capacity truck for dispensing Jet A. The Virginia Highlands Airport currently dispenses approximately 42,000 gallons of AvGas and 250,000 gallons of JetA annually. This amount will vary from time to time.

The VHAA shall be responsible for storage and dispensing equipment, specified quality checks and maintenance operations as specified in dealer's proposal. The VHAA will assure compliance with the dealer's safety regulations as well a compliance with all local, state and federal laws and requirements with regards to handling, storing and sale of the products purchased. The length of the selection will be for a minimum of three (3) years and a maximum of five (5) years.

Respondents will be evaluated on the basis of experience, reliability, quality, conformity with specifications, terms of delivery and service.

Proposals will be received until 4:00 P.M. (local time) on March 5, 2010 at which time bids will be publicly opened and read. Proposals received after that time may be returned unopened. The VHAA reserves the right to interview or complete the selection based on the proposals received. The VHAA also reserves the right to reject any or all bids and to waive informalities in awarding the bid to the lowest bidder.

All bids must be sealed and marked "**BID – AVIATION FUEL**". Bids may not be withdrawn after the scheduled closing time for the receipt of bids for a period of one hundred and twenty (120) days.

To obtain a copy of **Instructions and Specifications** or for additional information contact:

Manager
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