

VIRGINIA HIGHLANDS AIRPORT AUTHORITY

REGULAR MEETING

**Members Present:** Mark Nelson  
Anthony Lambert  
Kenny Hobbs  
Marty Large  
Frank Buchanan, III  
Stephen Lowe

**Members Absent:** David Matlock

**Guest Present:** See attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, August 11, 2008 at 6:00 P.M. in Conference Room "A" of the Terminal Building. Mr. Nelson, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, and Ms. Ruth Denton Canter, Airport Secretary.

Mr. Nelson called for approval of the Minutes of the Regular Meeting of July 14, 2008.

Mr. Hobbs moved to approve the Minutes of the Regular Meeting of July 14, 2008. Mr. Buchanan seconded the motion and the motion carried with Mr. Lambert and Mr. Large abstaining.

Mr. Nelson called for the Financial Report.

The Financial Report was received.

Mr. Buchanan gave the Financial Report and moved to approve the Operations bills. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Manager's Report.

The Manager's Report was received.

Mr. Hobbs moved to authorize the Kiwanis Club to move forward in connection with having an air show in 2009 subject to review by the Manager regarding insurance requirements and other items to ensure that the assets of the Airport are protected. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Nelson asked the Manager to compile information on the cost of the construction of a ten unit set of T-Hangars to be located on the West side and to meet with the Development Committee to discuss the options related to T-Hangars.

Mr. Nelson called for the Operations Committee Report.

Mr. Lambert stated the Operations Committee had met and reviewed the adopted Minimum Standards dated June 9, 2008 verses proposed Rules and Regulations. One action that was taken was to change the language to the Rules and Regulations to document the current insurance procedures to enforce the Airport and all aircraft owners will be required to provide proof of insurance.

The Manager suggested that the two documents be reviewed line by line to insure that they both have the same requirements.

Mr. Nelson asked the Operations Committee to move forward with the review by the next regular meeting.

Mr. Nelson called for the Development Committee Report.

Mr. Buchanan stated that the Development Committee had not met.

Mr. Nelson stated that now being the Chairman of the Board of Directors he could no longer serve as Chairman of the Audit Committee consisting of Mr. Hobbs, Mr. Lambert, and Mr. Large.

Mr. Nelson appointed Mr. Hobbs as Chairman of that committee

Mr. Nelson called for the Election of Officers for the Treasurer, Assistant Treasurer and an Assistant Secretary.

Mr. Buchanan nominated Mr. Large for Treasurer.

Nominations ceased.

Mr. Nelson called for the vote for Mr. Large as Treasurer. The vote was taken and passed unanimously.

Mr. Nelson stated that by acclamation Mr. Buchanan would be Assistant Treasurer.

Mr. Nelson called for nominations for Assistant Secretary.

Mr. Hobbs nominated Mr. Lambert for Assistant Secretary. Nominations ceased and Mr. Lambert was elected unanimously

Mr. Nelson called for Unfinished Business.

Mr. Nelson stated that the T-Hangar and Tie Down rentals needed to be reviewed. Discussion ensued.

Mr. Nelson stated that the Operations Committee would review the rentals.

Mr. Nelson called for New Business.

Mr. Nelson asked Mr. Hines to come back to the Board of Directors with a response letter to the USDA in issues that were raised by them regarding deer strikes.

Mr. Nelson called for Public Comments.

No visitors were present.

Mr. Nelson called for Closed Session.

Mr. Elliott read the motion that the Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia Section 2.2-3711 for the purpose of discussion or consideration of the acquisition of real property for public purpose, which would adversely affect the value of the property owned or desirable for ownership of the Virginia Highlands Airport Authority or disposition of property.

Mr. Lambert moved to enter Closed Session in accordance with those items that were stated by Mr. Elliott. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Elliott took a roll call vote to determine that no matter was discussed in Closed Session other than those that were included in the motion to go into Closed Session and no other votes were taken within Closed Session other than to go out of Closed Session.

Mark Nelson – I so certify.

Stephen Lowe – I so certify.

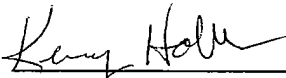
Kenny Hobbs – I so certify.

Marty Large – I so certify.

Frank Buchanan – I so certify.

Anthony Lambert – I so certify.

Mr. Hobbs moved to adjourn. Mr. Buchanan seconded the motion and the motion carried unanimously. The meeting adjourned at 7:45 P.M.

  
Kenny Hobbs, Secretary

  
Mark Nelson, Chairman