

VIRGINIA HIGHLANDS AIRPORT AUTHORITY

REGULAR MEETING

Members Present: Mark Nelson
Anthony Lambert
Kenny Hobbs
Frank Buchanan, III
David Matlock
Stephen Lowe

Members Absent: Marty Large

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, February 9, 2009 at 6:00 P.M. in Conference Room "A" of the Terminal Building. Mr. Nelson, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, and Ms. Ruth Denton Canter, Airport Secretary

Mr. Nelson asked Mr. Craig and Mr. Crane representatives from the Kiwanis Club to address the Board regarding the upcoming air show scheduled for July 25, 2009.

Mr. Lambert moved to approve the air show and to move forward with the plans for this event. Mr. Matlock seconded the motion and the motion carried unanimously.

Mr. Nelson thanked Mr. Craig and Mr. Crane for presenting the needed information for this event.

Mr. Nelson called for approval of the Minutes of the Regular Meeting of January 12, 2009.

Mr. Buchanan moved to approve the Minutes of the Regular Meeting of January 12, 2009. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Financial Report.

The Financial Report was received.

Mr. Buchanan gave the Financial Report and moved to approve the Operations bills. Mr. Lambert seconded the motion and the motion carried unanimously.

Mr. Nelson asked that the Manager look into the Miscellaneous Expenses and to look at the Accounts Receivable in order to collect funds.

Mr. Nelson called for the Manager's Report

The Manager's Report was received.

Mr. Hines stated that the only response we received for leasing the East office area of the Old Terminal Building was from Abingdon Air.

Mr. Hobbs moved to have the Manager review other rental spaces in order to be consistent with other rental properties and review the law regarding removal of personal items from said premise. Mr. Lowe seconded the motion and the motion carried with Mr. Lambert abstaining.

Mr. Lowe asked if all cards had been received from tenants receiving the Minimum Standards and the Rules and Regulations.

Mr. Nelson requested that a second card be sent to those whom had not returned the first one.

Mr. Nelson called for the Operations Committee Report.

Mr. Lambert stated the Operations Committee had met with Don Elmore and discussed the issue of purchases of 8000-gallon block of fuel and a flowage fee. Mr. Elmore was asked to submit a proposal for such services. Mr. Lambert stated that invoices should be sent for the land lease each year.

Mr. Lambert stated that the Operations Committee had discussed and decided not to recommend at present time to implement VRS for line personnel.

Mr. Nelson called for the Development Committee Report.

Mr. Buchanan stated that the Development Committee had met and recommended to the Board of Directors of the Virginia Highlands Airport Authority to advertise for bids for T-Hangars (10 Unit) or T-Hangars (10 units, clear span and office) on West Side of the Airport property and to authorize Delta Airport Consultants to advertise and prepare packages to conduct pre-bid meetings. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Nelson called for Unfinished Business.

Mr. Buchanan moved to move forward with the bids for runway repairs and stripping. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Nelson called for New Business.

None.

Mr. Nelson called for Public Comments.

None

Mr. Nelson called for a Closed Session.

Mr. Elliott read the motion that the Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia Section 2.23711 for the purpose of discussion or consideration of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Mr. Hobbs moved to enter Closed Session in accordance with those items that were stated by Mr. Elliott. Mr. Matlock seconded the motion and the motion carried unanimously.

Mr. Elliott took a roll call vote to determine that no matter was discussed in Closed Session other than those that were included in the motion to go into Closed Session and no other votes were taken within Closed Session other than to go out of Closed Session.

**Mark Nelson - I so certify.
Stephen Lowe - I so certify.
Kenny Hobbs - I so certify.
Frank Buchanan - I so certify.
David Matlock - I so certify.
Anthony Lambert - I so certify.**

Mr. Lambert moved to adjourn. Mr. Hobbs seconded the motion and the motion carried unanimously. The meeting adjourned at 8:31 P.M.



Kenny Hobbs, Secretary



Mark Nelson, Chairman

