

## VIRGINIA HIGHLANDS AIRPORT AUTHORITY

## REGULAR MEETING

**Members Present:** Mark Nelson  
Kenny Hobbs  
Frank Buchanan, III  
Stephen Lowe  
David Matlock

**Members Absent:** Anthony Lambert  
Marty Large

**Guest Present:** None

The Virginia Highlands Airport Authority Board of Directors met on Monday, July 14, 2008 at 6:00 P.M. in Conference Room "A" of the Terminal Building. Mr. Nelson, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, and Ms. Ruth Denton, Airport Secretary.

Mr. Nelson welcomed the two new members of the Board of Directors, Mr. Stephen Lowe and Mr. David Matlock.

Mr. Nelson called for approval of the Minutes of the Regular Meeting of June 9, 2008.

Mr. Hobbs moved to approve the Minutes of the Regular Meeting of June 9, 2008. Mr. Buchanan seconded the motion and the motion carried with Mr. Lowe and Mr. Matlock abstaining.

Mr. Nelson called for the Financial Report.

The Financial Report was received.

Mr. Buchanan gave the Financial Report and moved to approve the Operations bills. Mr. Hobbs seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Manager's Report.

The Manager's Report was received.

Mr. Hobbs moved that the Board of Directors of the Virginia Highlands Airport Authority accept the Ordinance to Amend Subsection 22-33 of the Code of the County of Washington, Virginia to increase compensation of members of the Virginia Highlands Airport Authority. Such Amendment was approved and

adopted by the Washington County Board of Supervisors on June 30, 2008. Ordinance #2008-09. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Hines stated that the lease for the Guarding Angel Driving School needed to have a ninety-day (90) clause for termination rather than a thirty-day (30) clause.

Mr. Hobbs moved to approve a ninety days (90) termination clause for the Guarding Angel Driving School lease rather than thirty days (30). Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Hines stated that Morgan McClure has asked for permission to lease their hangar space.

Mr. Elliott stated that he has prepared a sublease for the hangar space upon approval of the Board of Directors.

Mr. Buchanan moved to approve the sublease for the hangar space as presented. Mr. Hobbs seconded the motion and the motion carried unanimously.

Mr. Hobbs moved that the Virginia Highlands Airport Authority approve the same mileage policy as set by the Washington County, Virginia Board of Supervisors to reimburse expensed for use of private vehicles. Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Hobbs moved to increase the fuel profit margin up to fifteen cents (\$.15) per gallon on Jet A and Avgas fuels. Mr. Buchanan seconded the motion and the motion carried with Mr. Lowe opposing.

Mr. Nelson called for the Election of Officers.

The Election of Officers was tabled until the next regular meeting so that all members could be present.

Mr. Hobbs moved that to move forward to collect delinquent funds in accordance with our established policy and that the Manager of the Airport be allowed to have a consistent approach to late fees. Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Operations Committee Report.

None

Mr. Nelson called for the Development Committee Report.

None

**Mr. Nelson called for Unfinished Business.**

None.

**Mr. Nelson called for New Business.**

None

**Mr. Nelson called for Public Comments.**


None.

**Mr. Nelson asked Mr. Lowe to serve on the Operations Committee and Mr. Matlock to serve on the Development Committee.**

**Mr. Nelson appointed Mr. Buchanan as Chairman of the Development Committee.**

**Mr. Nelson reminded everyone of the Wings and Wheels Show on July 26, 2008.**

**Mr. Hobbs moved to adjourn. Mr. Buchanan seconded the motion and the motion carried unanimously. The meeting adjourned at 7:45 P.M.**

  
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Kendy Hobbs, Secretary

  
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Mark Nelson, Chairman