

VIRGINIA HIGHLANDS AIRPORT AUTHORITY

REGULAR MEETING

Members Present: Mark Nelson
Anthony Lambert
Kenny Hobbs
Marty Large
David Matlock
Stephen Lowe

Members Absent: Frank Buchanan, III

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, March 9, 2009 at 6:00 P.M. in Conference Room "A" of the Terminal Building. Mr. Nelson, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, and Ms. Ruth Denton Canter, Airport Secretary

Mr. Nelson called for approval of the Minutes of the Regular Meeting of February 9, 2009.

Mr. Lowe moved to approve the Minutes of the Regular Meeting of February 9, 2009. Mr. Matlock seconded the motion and the motion carried with Mr. Large abstaining.

Mr. Nelson called for approval of the Minutes of the Special Called Meeting of March 4, 2009.

Mr. Lowe moved to approve the Minutes of the Regular Meeting of February 9, 2009. Mr. Matlock seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Financial Report.

The Financial Report was received.

Mr. Large gave the Financial Report and moved to approve the Operations bills. Mr. Lambert seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Manager's Report

The Manager's Report was received.

Mr. Hines reported that the office space in the Old Terminal Building has now been leased to Abingdon Air.

Mr. Elliott stated that a second card should be sent out by certified mail to those people associated with this Airport regarding the receipt of the Minimum Standards for those who had not returned the first card.

Mr. Hines requested that a "Mission Statement" for the Virginia Highlands Airport Authority be adopted.

Mr. Lambert moved to adopt the "Mission Statement" for the Virginia Highlands Airport Authority as presented. Mr. Large seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Operations Committee Report.

Mr. Lambert stated the Operations Committee had not met.

Mr. Nelson called for the Development Committee Report.

Mr. Large stated that the Development Committee had not met.

Mr. Nelson called for Unfinished Business.

None.

Mr. Nelson called for New Business.

Mr. Nelson stated that the Manager needed approval to approach the Washington County Board of Supervisors to present a resolution asking the County to support the T-Hangar project with a moral obligation endorsement. This is a requirement of the VRA and the resolution will be drafted by the Airport Attorney and the County Attorney.

Mr. Lambert moved to approve approaching the Washington County Board of Supervisors to request their support in this matter. Mr. Matlock seconded the motion and the motion carried unanimously.

Mr. Nelson stated that the VSP had requested to alter their deed of lease agreement of August 11, 1994 with a yearly increase of three percent (3%). The state is asking the rate to remain the present rate for the next five (5) years. Mr. Nelson stated that the Airport attorney had reviewed the current lease and the draft lease as presented by the state. Mr. Nelson stated that it was a great asset having the VSP located here at the Virginia Highlands Airport, but they had been given a discount on the fuel purchased here. Discussion ensued.

Mr. Nelson stated that a resolution was needed stating that the purchasing procedures of the Virginia Highlands Airport Authority are the same as that of the purchasing procedures followed by Washington County, VA.

Mr. Large moved that the purchasing procedures for the Virginia Highlands Airport Authority be the same as those of Washington County, VA. Mr. Matlock seconded the motion and the motion carried unanimously.

Mr. Nelson stated that the Manager would like to reduce the summer hours of operation from 7:00 A.M. to 9:00 P.M. to be the same as the winter hours of 7:00 A.M. to 7:00 P.M.

Mr. Hobbs moved that the present hours of 7:00 A.M. to 7:00 P.M. be continued. Mr. Lambert seconded the motion and the motion carried unanimously.

Mr. Nelson stated that Mr. William Roser would like to have all late charges forgiven from his account. The Authority discussed this matter and decided that they should not be forgiven.

Mr. Nelson called for Public Comments.

None

Mr. Nelson called for a Closed Session.

Mr. Elliott read the motion that the Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia Section 2.23711 for the purpose of discussion or consideration of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body and consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body..

Mr. Lambert moved to enter Closed Session in accordance with those items that were stated by Mr. Elliott. Mr. Large seconded the motion and the motion carried unanimously.

Mr. Elliott took a roll call vote to determine that no matter was discussed in Closed Session other than those that were included in the motion to go into Closed Session and no other votes were taken within Closed Session other than to go out of Closed Session.

Mark Nelson - I so certify.

Stephen Lowe - I so certify.

Kenny Hobbs - I so certify.

Marty Large - I so certify.


David Matlock - I so certify.


Anthony Lambert - I so certify.

Mr. Large moved that the Virginia Highlands Airport Authority authorize the Airport Manager to retain a certified MAI appraiser to appraise certain lands here in Washington County with the understanding that those lands could be purchased if feasible for the development of the Airport. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Hobbs moved that the Airport Manager meet with Mr. Nicewonder to find out if there are any issues with the fuel sales that needed to be addressed by the Virginia Highlands Airport Authority. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Lowe moved to adjourn. Mr. Large seconded the motion and the motion carried unanimously. The meeting adjourned at 7:05 P.M.


Kenny Hobbs, Secretary


Mark Nelson, Chairman



MISSION STATEMENT

THE VIRGINIA HIGHLANDS AIRPORT AUTHORITY'S MISSION IS TO REPRESENT WASHINGTON COUNTY, VIRGINIA IN A PROFESSIONAL, RESPONSIBLE AND BUSINESSLIKE MANNER WHILE SERVING THE BEST INTERESTS OF ALL OF THE CITIZENS OF WASHINGTON COUNTY AND TO PROMOTE COMMERCIAL, ECONOMIC AND INDUSTRIAL DEVELOPMENT. THE AIRPORT AUTHORITY WILL PLAN, DEVELOP, OPERATE AND MAINTAIN PREMIER AIR TRANSPORTATION FACILITIES TO SERVE WASHINGTON COUNTY AND THE SURROUNDING AREA. THE HIGHEST LEVELS OF SAFETY, CONVENIENCE AND EFFICIENCY WILL BE USED TO ACCOMPLISH THIS MISSION.

Adopted by The Virginia Highlands Authority, March 9, 2009