

## VIRGINIA HIGHLANDS AIRPORT AUTHORITY

## REGULAR MEETING

**Members Present:** Mickey Hines  
Mark Nelson  
Anthony Lambert  
Kenny Hobbs  
Marty Large  
Frank Buchanan, III  
Carl McMurray

**Guests Present:** See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, March 10, 2008 at 6:00 P.M. in Conference Room "A" of the Terminal Building. Mr. Hines, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Ron Deloney, Airport Manager, and Ms. Ruth Denton, Airport Secretary.

Mr. Hines asked Mr. Bob Craig & Mr. Gary Crane of the Kiwanis Club to address the Board of Directors.

Mr. Craig stated that the Kiwanis Club would like to ask permission to hold an antique aircraft and antique car static display show on August 2, 2008, at this facility.

Mr. Nelson moved to allow the Kiwanis Club to have an antique aircraft and antique car static display show in a designated area Subject to the review of the insurance by our legal counsel and a review of the air show plan by the owners of the Corporate Hangar adjacent to the area where the antique aircraft and antique cars will be located. Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Hines asked Mr. Kevin Reap to address the Board of Directors.

Mr. Deloney stated that Mr. Reap was out of town but has asked him to present his request to the Board of Directors regarding the rent on the East side of the Old Terminal Building.

Mr. Deloney stated that Mr. Reap would like for the Board of Directors to consider not raising the rent on the next six months since he still was operating in the red. Discussion ensued.

Mr. Hines asked Mr. Dale Massey to address the Board of Directors.

Mr. Massey stated that he now has the information on the indexing that was requested by the Board of Directors. Mr. Massey also asked that the Board of Directors sign the consent Exxon contract.

Mr. Nelson moved that the rent for the East side of the Old Terminal Building be raised to One Hundred and Twenty-five Dollars (\$125.00) per month for the next six (6) months. Discussion ensued with Mr. Large and Mr. Lambert abstaining from any discussion on the matter. Mr. McMurray seconded the motion and the motion carried with Mr. Large and Mr. Lambert abstaining.

Mr. Large moved to consent to assign our contract with ExxonMobil to Western Petroleum Company and to amend our agreement with the new assignee (Western Petroleum) pursuant to amendment agreement attached hereto and incorporated in by reference, subject to advice of our council that such assignment and amendment comply with the Virginia Public Procurement Act. In the event that such advice being that the Authority may consent and assign and amend authorize the Chairman to execute the assignment and amendment agreements. Mr. Nelson seconded the motion and the motion carried unanimously.

Mr. Hines called for approval of the Minutes of the Regular Meeting of February 11, 2008.

Mr. Nelson moved to approve the Minutes of the Regular Meeting of February 11, 2008. Mr. McMurray seconded the motion and the motion carried unanimously.

Mr. Hines called for approval of the Minutes of the Special Called Meeting of February 19, 2008.

Mr. Nelson moved to approve the Minutes of the Special Called Meeting of February 19, 2008. Mr. McMurray seconded the motion and the motion carried with Mr. Large and Mr. Lambert abstaining.

Mr. Hines called for the Financial Report.

The Financial Report was received.

Mr. Nelson moved to approve the Operations bills. Mr. Large seconded the motion and the motion carried unanimously.

Mr. Hines called for the Manager's Report.

The Manager's Report was received.

Mr. Nelson moved to authorize the Airport Manager to have a review of the overall heating/cooling system to determine the most feasible way to address the issue of the lack of heating/cooling in the building Mr. Large seconded the motion and the motion carried unanimously.

**Mr. Hines called for the Operations Committee Report.**

**Mr. Nelson stated that the Operations Committee had not met.**

**Mr. Hines called for the Development Committee Report.**

**Mr. McMurray stated that the Development Committee had not met but the Search Committee for the new Manager needed to have a Closed Session.**

**Mr. Hines called for Unfinished Business.**

**None.**

**Mr. Hines called for New Business.**

**None**

**Mr. Hines stated that no one was present for Public Comments.**

**Mr. Nelson called for Closed Session.**

**Mr. Elliott read the motion that the Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia section 2.2-3711 for the purpose of discussion, consideration or interviews of prospective candidates for employment, consultation with legal counsel and briefings y staff members, consultants of attorneys, pertaining to actual or probable litigation or other specific legal matters requiring the provision of legal advice by counsel. Mr. Lambert seconded the motion the motion and the motion carried unanimously.**

**Mr. Nelson moved to enter Closed Session for such purposes as stated. Mr. McMurray seconded the motion and the motion carried unanimously.**

**Mr. Hines stated that they were now back in Open Session.**

**Mr. Hines took a roll call vote to determine that no matter was discussed in Closed Session other than that that was included in the motion to go into Closed Session and no other votes were taken within Closed Session other than to vote to go out of Closed Session.**

**Mickey Hines – I so certify.**

**Mark Nelson - I so certify.**

**Kenny Hobbs - I so certify.**

**Marty Large - I so certify.**

**Frank Buchanan - I so certify.**

**Carl McMurray - I so certify.**

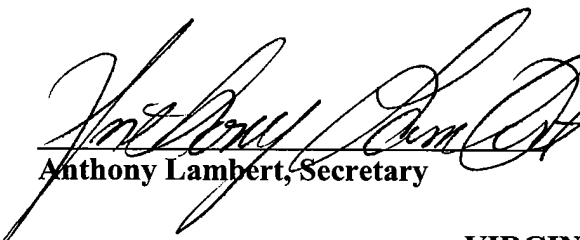
**Anthony Lambert - I so certify**

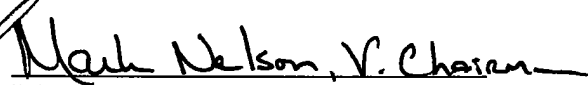
Mr. McMurray moved to employee Mr. George Smith as Manager of the Virginia Highlands Airport. Mr. Nelson seconded the motion and the motion carried unanimously.

Mr. Hines presented Mr. Deloney with a plaque for recognition as Airport Manager for eleven (11) years.

Mr. Deloney thanked everyone and stated it had been a pleasure working for the Airport Authority.

Mr. Nelson moved to adjourn. Mr. Buchanan seconded the motion and the motion carried unanimously. The meeting adjourned at 8:40 P.M.

  
Anthony Lambert, Secretary

  
Mark Nelson, Vice Chairman

