

VIRGINIA HIGHLANDS AIRPORT AUTHORITY

REGULAR MEETING

Members Present: Mark Nelson
Anthony Lambert
Kenny Hobbs
Marty Large
Frank Buchanan, III
David Matlock
Stephen Lowe

Guest Present: None

The Virginia Highlands Airport Authority Board of Directors met on Wednesday, November 17, 2008 at 6:00 P.M. in Conference Room "A" of the Terminal Building. Mr. Nelson, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, and Ms. Ruth Denton Canter, Airport Secretary.

Mr. Nelson called for approval of the Minutes of the Regular Meeting of October 15, 2008.

Mr. Large moved to approve the Minutes of the Regular Meeting of October 15, 2008. Mr. Hobbs seconded the motion and the motion carried with Mr. Lowe abstaining.

Mr. Nelson called for the Financial Report.

The Financial Report was received.

Mr. Large gave the Financial Report and moved to approve the Operations bills. Mr. Lambert seconded the motion and the motion carried unanimously.

Mr. Hobbs moved to give Mr. Hines the ability to price fuel based on market based pricing along with the guide lines that has already been set by the Airport Authority and prices be adjusted accordingly at the Manager's discretion. Mr. Large seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Manager's Report.

The Manager's Report was received.

Mr. Hines stated that Alpha Resources has moved into the Morgan McClure Corporate Hangar.

Mr. Hines stated that the Airport was now conducting drug tests to comply with a drug free work place.

Mr. Hines was asked to review the employee drug policy and report back to the Authority.

Mr. Hines reported on the costs of building new T-Hangars, and was asked to move forward with this matter.

Mr. Nelson called for the Operations Committee Report.

Mr. Lambert stated the Operations Committee had not met.

Mr. Nelson called for the Development Committee Report.

Mr. Buchanan stated that the Development Committee had not met.

Mr. Nelson called for the election of officers.

Mr. Buchanan moved to leave officers as they are presently. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Nelson stated that the committees also would remain as they are presently.

Mr. Nelson called for Unfinished Business.

Mr. Hobbs moved to re-approve the Minimum Standards due to some revisions and to approve the Rules and Regulations. Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Large moved to approve a Resolution that was requested by VRS. Mr. Lambert seconded the motion and the motion carried unanimously.

Mr. Nelson called for New Business.

None

Mr. Nelson called for Public Comments.

No visitors were present.

Mr. Nelson called for Closed Session.

Mr. Nelson read the motion that the Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia Section 2.2-3711 for the purpose of assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees.

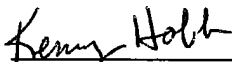
Mr. Large moved to enter Closed Session as stated for such items that were stated by Mr. Nelson. Mr. Lambert seconded the motion and the motion carried unanimously.

Mr. Nelson took a roll call vote to determine that no matter was discussed in Closed Session other than those that were included in the motion to go into Closed Session and no other votes were taken within Closed Session other than to go out of Closed Session.

Mark Nelson – I so certify.
Stephen Lowe – I so certify.
Kenny Hobbs – I so certify.
Marty Large – I so certify.
Frank Buchanan – I so certify.
David Matlock – I so certify.
Anthony Lambert – I so certify.

Mr. Large moved to appropriate a one time Christmas Bonus of Three Thousand Dollars (\$3,000.00) for the employees to be given at Mr. Hines discretion regarding length of employment and whether full time or part time employee. Mr. Hobbs seconded the motion and the motion carried unanimously.

Mr. Lambert moved to adjourn. Mr. Large seconded the motion and the motion carried unanimously. The meeting adjourned at 8:10 P.M.


Kenny Hobbs, Secretary


Mark Nelson, Chairman