

VIRGINIA HIGHLANDS AIRPORT AUTHORITY

REGULAR MEETING

Members Present: Mark Nelson
Anthony Lambert
Kenny Hobbs
Marty Large
Frank Buchanan, III
Stephen Lowe
David Matlock

Guest Present: None

The Virginia Highlands Airport Authority Board of Directors met on Monday, September 8, 2008 at 5:48 P.M. in Conference Room "A" of the Terminal Building. Mr. Nelson, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, and Ms. Ruth Denton Canter, Airport Secretary.

Mr. Nelson called for approval of the Minutes of the Regular Meeting of August 11, 2008.

Mr. Lambert moved to approve the Minutes of the Regular Meeting of August 11, 2008. Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Financial Report.

The Financial Report was received.

Mr. Large gave the Financial Report and moved to approve the Operations bills. Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Manager's Report.

The Manager's Report was received.

Mr. Nelson called for the Operations Committee Report.

Mr. Lambert stated the Operations Committee had met in regards to the Rules and Regulations and Mr. Large would present the recommendations that they had decided upon and other items that needed to be brought before the Authority for their input.

Mr. Large stated that Mr. Lambert, Mr. Hobbs, and Mr. Lowe were at the meeting was also attended by Mr. Hines. The subject considered was the

coordination requirements between the Rules and Regulations and the Minimum Standards. The Operations Committee discussed the documents and recommends that this issue be referred to the same consultant, McHugh and Associates, in order for both documents to be consistent and enforceable.

Mr. Large moved to ask McHugh and Associates to review the documents at a cost not to exceed Two Thousand Five Hundred Dollars (\$2,500.00). Mr. Hobbs seconded the motion and the motion carried unanimously.

Mr. Large moved to ask McHugh and Associates to review the documents for inconsistencies so that everyone is treated equally and fairly. Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Nelson called for the Development Committee Report.

Mr. Buchanan stated that the Development Committee had not met.

Mr. Nelson called for Unfinished Business.

Mr. Lowe stated that after consideration in his opinion the T-Hangar and Tie Down rentals was a wise idea.

Mr. Nelson excused himself from the meeting due to a concern that the discussion and vote on the reviews of T-Hangar rentals under contract may result in a conflict of interest. While excused from the meeting, the Vice Chairman, Mr. Lambert conducted the business of the Board, and after discussion, the Board voted 6 to 0 upon the following:

Mr. Large moved that Hangar A and Hangar B be given a two year lease with a three percent (3%) increase the first year and an additional three percent (3%) increase for the second year. Mr. Buchanan seconded the motion and the motion carried unanimously.

Mr. Large moved to increase rental Tie Down by three percent (3%). Mr. Hobbs seconded the motion and the motion carried unanimously.

Mr. Hobbs moved to increase rental for Hangar C by three percent (3%). Mr. Lambert seconded the motion and the motion carried with Mr. Large abstaining.

Mr. Nelson called for New Business.

None

Mr. Nelson called for Public Comments.

No visitors were present.

Mr. Nelson stated that the Managers evaluation would be conducted at the next meeting.

Mr. Buchanan moved to adjourn. Mr. Lowe seconded the motion and the motion carried unanimously.

The meeting was called back to order for a Closed Session.

Mr. Nelson called for Closed Session.

Mr. Lambert moved to conduct a Closed Session. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Elliott read the motion that the Virginia Highlands Airport Authority conduct a Closed Session pursuant to Code of Virginia Section 2.2-3711 for the purpose of discussion of the evaluation or performance of management and salary of one of the employees.

Mr. Lambert moved to enter Closed Session in accordance with those items that were stated by Mr. Elliott. Mr. Lowe seconded the motion and the motion carried unanimously.

Mr. Elliott took a roll call vote to determine that no matter was discussed in Closed Session other than those that were included in the motion to go into Closed Session and no other votes were taken within Closed Session other than to go out of Closed Session.

- Mark Nelson – I so certify.
- Stephen Lowe – I so certify.
- Kenny Hobbs – I so certify.
- Marty Large – I so certify.
- Frank Buchanan – I so certify.
- David Matlock – I so certify.
- Anthony Lambert – I so certify.

Mr. Nelson asked Mr. Large to serve on the Operations Committee.

Mr. Hobbs moved to adjourn. Mr. Buchanan seconded the motion and the motion carried unanimously. The meeting adjourned at 7:45 P.M.



 Kenny Hobbs, Secretary



 Mark Nelson, Chairman