

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Daniel Ruble
Frank Sims
Stephen M. Quilty
Andy Puckett
Ben Jenkins
Dr. James Baker

Absent: Jeffery Johnson

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, February 14, 2022, at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. Ruble, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Mickey Hines, Airport Manager and Kristy Miller, Executive Assistant.

Mr. Ruble called for approval of the Minutes of the Regular Meeting January 10, 2022.

Dr. Baker moved to approve the minutes of January 10, 2022. Mr. Sims seconded the motion. The motion carried unanimously.

Mr. Ruble called for approval of the Minutes of the Special Called Meeting January 31, 2022.

Mr. Sims moved to approve the minutes of January 31, 2022. Mr. Jenkins seconded the motion. The motion carried with Dr. Baker abstaining.

Mr. Ruble called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. Ruble called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. Ruble called for the Operations Committee Report.

Mr. Puckett stated that the Operations Committee has not met.

Mr. Ruble called for the Development Committee Report.

Dr. Baker stated that the Development Committee had not met.

Mr. Ruble called for Unfinished Business.

None.

Mr. Ruble called for New Business.

Mr. Hines stated that the current Virginia State Police lease expires March 31, 2022. The Commonwealth of Virginia Department of General Services has agreed to do a Second Amendment to current Deed of Lease. Board approval was requested.

Discussion ensued.

Mr. Puckett moved to approve the Second Amendment to current Deed of Lease. Mr. Sims seconded the motion. The motion carried unanimously.

Mr. Ruble asked that the Development Committee to meet to review the responses from our Request for Audit Services and make recommendation to the Board.

Mr. Ruble stated that an inquiry had been made about the meeting time change from 6:00 PM to 5:30 PM.

Discussion ensued.

Mr. Sims stated that he wanted to go on record saying that whatever time it is changed to, that it does need to be stable and not changed whenever it is a conflict with ones scheduled.

Dr. Baker made the motion that the Board consider amending the By-Laws at the next regularly scheduled meeting to change the meeting time from 6:00 PM to 5:30 PM. Mr. Jenkins seconded the motion. The motion carried with Mr. Sims abstaining.

Mr. Ruble called for Public Comments.

None.

Mr. Ruble called for Board Members comments.

Mr. Puckett stated the plaques for Dr. Conrad looked very nice.

Mr. Ruble thanked everyone on the Board for attending and thanked the staff for their hard work.

Mr. Puckett moved to adjourn. Mr. Jenkins seconded the motion. The motion carried unanimously. The meeting adjourned at 6:44 P.M.



Dr. James Baker, Secretary



Daniel Ruble, Chairman