

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Ben Jenkins
Jeff Johnson
Kent Hutton
Mike Rush
Daniel Ruble

Absent: John White
Representative - Wilson District

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, February 10, 2025, at 5:30 P.M. in the “Dr. F. Ellison Conrad” Conference Room of the Terminal Building. Mr. Jenkins, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant, and April Conner, Administrative Assistant.

Mr. Jenkins called for Public Comments.

None.

Mr. Jenkins called for approval of the Minutes of the Regular Meeting January 13, 2025.

Mr. Ruble moved to approve the minutes of the Regular Meeting January 13, 2025. Mr. Rush seconded the motion. The motion carried unanimously.

Mr. Jenkins called for the Financial Report.

Mr. Johnson gave the Financial Report.

Mr. Jenkins called for the Manager’s Report.

Mr. Hines gave the Manager’s Report.

Mr. Jenkins called for the Operations Committee Report.

Mr. Johnson stated that the Operations Committee had not met.

Mr. Jenkins called for the Development Committee Report.

Mr. Ruble stated that the Development Committee had not met.

Mr. Jenkins called for Unfinished Business.

None.

Mr. Jenkins called for New Business.

Mr. Ruble inquired if there has been any progress in setting up a swipe account at First Bank & Trust.

Discussion ensued.

No action was taken.

Mr. Ruble stated that to keep our development moving forward he suggested investing in expanding the fuel farm.

Discussion ensued.

Mr. Hines stated that he would check with Delta about doing a categorical exclusion (CATEX) in regard to filling the reservoir located below the fuel farm.

Mr. Jenkins called for Board Members' comments.

Mr. Ruble thanked Kristy and April again for their work on getting all Box Hangar rented and reminded everyone to stay vigilant as the phishing attempts are on the rise.

Mr. Hutton thanked the staff for everything they do and stated that he will be out of town and will not be at the next meeting.

Mr. Johnson echoed everyone's sentiments toward the staff and stated that he would be having a procedure done on the 6th of March and that if everything goes as planned, he would be here for the next meeting.

Mr. Johnson moved to adjourn. Mr. Ruble seconded the motion. The motion carried unanimously. The meeting adjourned at 6:55 P.M.


Mr. Kent Hutton, Secretary


Mr. Ben Jenkins, Chairman