

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY  
REGULAR MEETING**

**Member's Present:** Ben Jenkins  
Steven Layfield  
Jeff Johnson  
John White  
Kent Hutton  
Daniel Ruble

**Absent:** Mike Rush

**Guest Present:** See Attachment

The Virginia Highlands Airport Authority Board of Directors held its meeting on Monday, April 14, 2025, at 5:30 P.M. in the "Dr. F. Ellison Conrad" Conference Room of the Terminal Building. Mr. Jenkins, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also, present were Mickey Hines, Airport Manager, Kristy Miller, Executive Assistant, and April Conner, Administrative Assistant.

Mr. Jenkins called for Public Comments.

None.

Mr. Jenkins called for approval of the Minutes of the Regular Meeting March 10, 2025.

Mr. Ruble moved to approve the minutes of the Regular Meeting March 10, 2025. Mr. Hutton seconded the motion. The motion carried with Mr. Johnson abstaining.

Mr. Jenkins called for the Financial Report.

Mr. Johnson gave the Financial Report.

Mr. Jenkins called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Mr. Jenkins called for the Operations Committee Report.

Mr. Johnson stated that the Operations Committee had not met.

Mr. Jenkins called for the Development Committee Report.

Mr. Ruble stated that the Development Committee had not met.

Mr. Jenkins called for Unfinished Business.

Mr. Hines stated that AV8 Big Sky Flying Club submitted a letter for the Board to review.

Discussion ensued.

The Board asked Mr. Hines to follow up with Mr. Williams with the following response to the letter:

- Hangar A – Continue as is used today at \$400.00 per month, plus the water and electric. The regular rate is \$495.00 per month plus electricity and water.
- Hangar C – The Board wants to keep control of one-half of the hangar but would lease one-half to the flying club for \$1,000.00 per month for up to four (4) aircraft. The Authority would keep one-half for up to four (4) aircraft. The Authority would pay the gas and electric usage on Hangar C.
- Fuel subsidies – There are two options available, Block Purchase Program and Quantity Discount Program.
- Assistance with advertising – The Authority will post the flying club information on our web site.

Mr. Jenkins called for New Business.

None.

Mr. Jenkins called for Board Members' comments.

Mr. Ruble commented that he was happy to be here and would like to thank the staff, including the line personnel, for the work they do every day.

Mr. White commented that he is glad that Mr. Hines is doing well.

Mr. Johnson commented that he would like to thank the staff and that it was good to meet Mr. Layfield and that he looked forward to working with him.

Mr. Layfield commented that he would like to come out for a tour of the Airport to get more familiar with operations.

Mr. Jenkins echoed the other Board Members' comments.

Mr. White moved to adjourn. Mr. Layfield seconded the motion. The motion carried unanimously. The meeting adjourned at 6:27 P.M.

  
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Mr. Kent Hutton, Secretary

  
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Mr. Ben Jenkins, Chairman