

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: John R. White
Edward "Earl" Maine
Frank Sims
Stephen Lowe
Andy Puckett
Dr. James E. Baker
David G. Anderson

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, March 13, 2017 at 6:00 P.M. in conference room "A" of the Terminal Building. Mr. White, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, Kristy Miller, Executive Assistant and Amber Miller, Administrative Assistant.

Mr. White call for approval of the Minutes of the Regular Meeting February 13, 2017.

Mr. Maine moved to approve the Minutes of February 13, 2017. Mr. Sims seconded the motion. The motion carried unanimously.

Mr. White called for the Financial Report.

Mr. Puckett gave the Financial Report.

Discussion ensued.

Mr. White called for the Manager's Report.

Mr. Hines gave the Manager's Report.

Discussion ensued.

Mr. White called for the Operations Committee Report.

Mr. Maine stated that the Operations Committee had met to discuss fuel prices and fuel discount program.

Mr. Maine stated that it is the motion of the Operations Committee that the price of Jet-A be increased by twenty-eight cents (\$0.28) per gallon over a six week period, with said increase to be applied in four (4) equal steps of seven cents (\$0.07) per gallon on a bi-weekly basis, and said increase to be applied to base price as determined in the customary manner.

Discussion ensued.

Mr. White called for a vote to accept the Operations Committee motion that the price of Jet-A be increased. The Motion carried with Mr. White abstaining.

Mr. Maine stated that it is the motion of the Operations Committee that the Jet-A Quantity Discount Program be modified as applied to transient aircraft as follows:

- Discount for 1-399 gallons purchased be set at 0 cents per gallon
- Discount for 400-599 gallons purchased be set at 0 cents per gallon
- Discount for 600-799 gallons purchased be set at 15 cents per gallon
- Discount for 800+ gallons purchased be set at 30 cents per gallon

Discussion ensued.

Mr. Lowe moved to amend the motion of the Operations Committee that the Jet-A Quantity Discount Program be modified as applied to transient aircraft to read as follows:

- Discount for 1-399 gallons purchased be set at 0 cents per gallon
- Discount for 400-599 gallons purchased be set at 10 cents per gallon
- Discount for 600-799 gallons purchased be set at 15 cents per gallon
- Discount for 800+ gallons purchased be set at 30 cents per gallon

Mr. Anderson seconded the motion. The motion carried unanimously.

Mr. White called for a vote to accept the Operations Committee motion as amended. The motion carried with Mr. White abstaining.

Mr. White called for the Development Committee Report.

Mr. Lowe stated that the Development Committee had met to discuss rental rates.

Mr. Lowe stated that it is the motion of the Development Committee that effective July 01, 2017, rental rates be increased as follows with the added caveat that any tenant that has signed a lease within the last year the increase take effect on their annual renewal date:

- Tie Down be increased from \$38 per month to \$40 per month
- T-Hangar Group I be increased from \$117 per month to \$125 per month
- T-Hangar Group II be increased from \$136 per month to \$145 per month
- T-Hangar Group III #16 thru #29 be increased from \$182 per month to \$194 per month
- T-Hangar Group III #30 be increased from \$70 per month to \$75 per month

- T-Hangar Group IV be increased from \$231 per month to \$242 per month
- T-Hangar Group IV Clear span be increased from \$469 per month to \$483 per month
- T-Hangar Group V be increased from \$255 per month to \$262 per month
- T-Hangar Group V Clear spans be increased from \$714 per month to \$735 per month
- Pilot Training room be increased from \$34 per month to \$36 per month
- Storage Pods be increased from \$117 per month to \$120 per month

Discussion ensued.

Mr. White called for a vote to accept the Development Committee motion to increase the rental rates. The motion carried unanimously.

Mr. White called for Unfinished Business.

None.

Mr. White called for New Business.

None

Mr. White called for Public Comments.

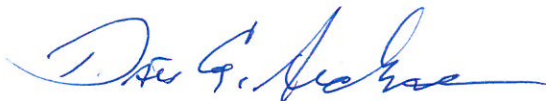
None.

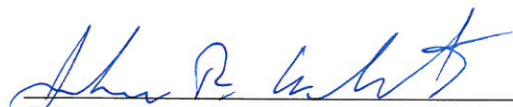
No Closed Session.

Mr. Hines reminded the Board that the Washington County Budget hearings will be Wednesday, March 15, 2017 at 6:00 P.M. at the Washington County Government Center Building and that the sign-up sheet will be available at 5:30 P.M. for those wishing to speak.

Discussion ensued.

Mr. Lowe moved to adjourn. Mr. Puckett seconded the motion. The motion carried unanimously. The meeting adjourned at 7:44 P.M.



David Anderson, Secretary

John R. White, Chairman

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 GUEST LIST - March 13, 2017

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