

**VIRGINIA HIGHLANDS AIRPORT AUTHORITY
REGULAR MEETING**

Members Present: Edward “Earl” Maine
 Dr. Ellison Conrad
 Frank Sims
 Stephen M. Quilty
 Andy Puckett
 Dr. James E. Baker
 David G. Anderson

Guest Present: See Attachment

The Virginia Highlands Airport Authority Board of Directors met on Monday, September 12, 2018 at 6:00 P.M. in conference room “A” of the Terminal Building. Mr. Maine, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager, Jim Elliott, Airport Attorney, Kristy Miller, Executive Assistant and Amber Miller, Administrative Assistant.

Mr. Maine called for approval of the Minutes of the Regular Meeting August 13, 2018.

Mr. Sims moved to approve the Minutes of August 13, 2018. Mr. Anderson seconded the motion. The motion carried unanimously.

Mr. Maine called for the Financial Report.

Mr. Puckett gave the Financial Report.

Mr. Maine called for the Manager’s Report.

Mr. Hines gave the Manager’s Report.

Mr. Hines requested that the Board authorize the Airport Manager and the Airports Attorney to execute the DOAV grant (CF0001-35) and to accept funds from the FAA (AIP-35) and DOAV (CF0001-35) per conditions specified in the grant agreements.

Mr. Puckett made the motion to authorize the Airport Manager and the Airports Attorney to execute the DOAV grant (CF0001-35) and to accept funds from the FAA (AIP-35) and DOAV (CF0001-35) grant per conditions specified in the grant agreements. Mr. Sims seconded the motion. The motion carried unanimously.

Mr. Hines stated that the Airport needed to apply to the DOAV for grant funds to cleanup and landscape the former Wright Equipment property and to re-grade (lower) a portion of the parking lot at the Abingdon Stockyard and to remove obstructions (trees) on the Morrison property (parcel 50). Mr. Hines requested the Boards approval to work with the Airports engineering consultants, DOAV and the landowners to move forward with this project, including preparing a grant application and acceptance of grant funds, if offered.

Dr. Conrad moved to approve that the Airport Manager work with the Airports engineering consultants, DOAV and the landowners to move forward with the project,

including preparing a grant application and acceptance of grant funds, if offered. Mr. Anderson seconded the motion. The motion carried unanimously.

Mr. Maine called for the Operations Committee Report.

Mr. Sims stated that the Operations Committee has met to review and prioritize the Airports Capital expenditures for FY18/19.

Mr. Sims stated that it is the recommendation of the Operations Committee that replacing the roof and siding on T-Hangar Group I be deferred to a later date.

Mr. Maine called for the Development Committee Report.

Mr. Anderson stated that the Development Committee had not met.

Mr. Hines stated that the Board needs to start looking at the future to see what can be done about building another corporate hangar.

Discussion ensued.

Mr. Maine asked the Development Committee to consider looking into building a corporate hangar.

Mr. Maine called for Unfinished Business.

Mr. Maine stated that a Policy about the number of absences of Members of the Board needs to be considered.

Discussion ensued.

Mr. Maine ask the Airport Attorney to research whether or not the Authority can implement such policy.

Mr. Maine called for New Business.

Mr. Hines informed the Board that the Notice to Proceed for Construction, Supplemental Agreement No. One (SA01) has been issued. Mr. Hines stated that if there were no objections from the Board, that he would plan a site visit for the next Board meeting. No objections were heard.

Mr. Hines inform the Board that the USDA will be at the Airport doing the rabies drop starting October 5th, 2018.

Mr. Maine called for Public Comments.

None.

Mr. Hines informed the Board that his predecessor, Ronald V. Deloney had passed away, August 24, 2018. Ron was the Manager here at the Airport from 1997 through 2008. Mr. Hines asked that Ron's obituary be added to the Minutes.

Mr. Elliott stated that a motion was needed in order for the Virginia Highlands Airport Authority to conduct a Closed Session pursuant to Code of Virginia § 2.2-3711.A.1.,

for the purpose of discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.

Mr. Sims moved to conduct a Closed Session in accordance with the items that were stated by Mr. Elliott. Mr. Conrad seconded the motion. The motion carried unanimously.

Mr. Maine stated that the Closed Session would consist of the Board Members, the Attorney.

Following the Closed Session, the Board immediately reconvened its Open Session. Having reconvened, members of the Board were advised that if any one of them believes there was a departure from the purposes stated in the motion to go into Closed Session, they now should so state. Mr. Elliott asked if anyone believed there was a departure in the Closed Session from the purposes announced for having a Closed Session. FOIA requires you to speak up now.

No one having identified any departures from the purpose for the closed session, a roll call vote was taken certifying that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements and only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

Edward "Earl" Maine – I so certify

Ellison Conrad – I so certify

Stephen Quilty – I so certify

Frank Sims – I so certify

Andy Puckett – I so certify

James Baker – I so certify

David Anderson – I so certify

Mr. Anderson stated that, whereas the Airport Manager's Salary has not been adjusted in the past two years and during that time his performance has been exemplary, I would move that the board institute an increase in the base salary amount for the Airport Manager by 5.6% as contemplated in Closed Session, effective October 01, 2018. Mr. Sims seconded the motion. The motion carried unanimously.

Mr. Maine reminded the Board that the next meeting will be on Wednesday, October 10, 2018 at 6:00 P.M.

Mr. Puckett moved to adjourn. Mr. Baker seconded the motion. The motion carried unanimously. The meeting adjourned at 7:44 P.M.



Dr. James Baker, Assistant Secretary



Edward "Earl" Maine, Chairman



Ronald Virgil Deloney

February 25, 1946 - August 25, 2018

Colonel Ronald V. "Sheriff Deloney, (USMC, Ret.), 72, passed away peacefully in the presence of his loving family on Friday, August 24, 2018. The son of Virgil O. Deloney and Verlie E. Deloney, Ron was born in Columbus, GA., and grew up in Ozark, AL.

Ron graduated from Troy State University with a degree in Business. He had a fascination with flying from a young age and volunteered for Marine Officer Candidate School with the hope of flying jets. He was commissioned a 2nd Lieutenant in the United States Marine Corps in December of 1970 and was subsequently designated a Naval Aviator in July of 1972.

Ron flew various attack aircraft for 22 years, culminating his flying career as the Squadron Commander of the world famous VMA-214 Blacksheep Squadron in Yuma, AZ, where he tested and fielded the first Night Attack capable Av-8B Harriers. Prior to this assignment, he was a production line test pilot and test director in St. Louis, MO. Where he flew and tested new AV-8B Harriers off the production line.

In 1996 Ron completed his career as a Colonel at Marine Cops Base Quantico, VA., prior to his retirement from 26 years of active duty service to his country. Following his retirement, he moved his family to Johnson City, TN., and became Director of the Virginia Highlands Airport Authority in Abingdon, VA., for the next 11 years prior to his final retirement in 2008. In addition, he flew the corporate jet for Strongwell Corporation for a number of years.

In his free time, Ron thoroughly enjoyed riding motorcycles, shooting guns, gardening, and playing the guitar. He is survived by his wife of 42 years, Terry; son John and his wife Heather, and their sons Vance and Leif; son Jason and his wife Caroline; two sisters, Frances Deloney and Rheba Leonard (Jim).

Ron had a fun-loving spirit and an incredible sense of humor. He also was gifted with his hands and was talented in home construction and auto maintenance. He was a natural

born leader with an unrivaled discipline and a love for his country. His quick wit, his sound parental advice, and his love for his family will be sorely missed.

A graveside service will be held on Wednesday, August 29th at 12:30p.m. at Georgia National Cemetery with military honors. Those wishing to participate in the procession need to be at the funeral home no later than 11:00a.m.

You may share memories and condolences with the family by visiting www.darbyfuneralhome.com.

In lieu of flowers the family encourages donations to the Lewy Body Dementia Association (www.lbda.org); the National Parkinson Foundation (www.parkinson.org/donate); or the Navy-Marine Corps Relief Society (www.nmors.org).

The caring staff of Darby Funeral Home is honored to serve the Deloney family.

VIRGINIA HIGHLANDS AIRPORT AUTHORITY
GUEST LIST - September 12, 2018

[illegible]