

## VIRGINIA HIGHLANDS AIRPORT AUTHORITY

## RECESSED – JOINT MEETING

**Members Present:** Frank Sims  
Dr. Ellison Conrad  
Daniel Ruble  
Stephen M. Quilty  
Ben Jenkins  
Andy Puckett

**Absent:** Dr. James E. Baker

The Virginia Highlands Airport Authority Board of Directors reconvened on Tuesday, November 10, 2020 at 6:30 P.M. at the Washington County Building located at 1 Government Center Place, Abingdon, VA 24210. Mr. Sims, Chairman, determined that a quorum of the Board was present and called the meeting to order. Also present were Mickey Hines, Airport Manager and Kristy Miller, Executive Assistant.

Attached is a copy of the Washington County Board of Supervisors minutes from the joint meeting.

Mr. Puckett moved to adjourn. Mr. Ruble seconded the motion. The motion carried unanimously. The joint meeting adjourned at 7:09 P.M.



Dr. Ellison Conrad, Assistant Secretary



Frank Sims, Chairman



# WASHINGTON COUNTY

## BOARD MEETING

MINUTES • NOVEMBER 10, 2020

Board Auditorium

Regular Meeting

6:30 PM

1 GOVERNMENT CENTER PLACE  
ABINGDON, VA 24210

### 1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dwayne Ball	Chairman	Present	6:30 PM
Randy L. Pennington	Vice Chairman	Present	6:30 PM
Phillip B. McCall	A-11 Harrison District	Present	6:30 PM
Charlie S. Hargis	C-11 Madison District	Present	6:30 PM
Wayne Stevens Jr.	D-11 Monroe District	Present	6:30 PM
Mike Rush	E-11 Taylor District	Present	6:30 PM
Saul Hernandez	F-11 Tyler District	Present	6:30 PM
Jason N. Berry	County Administrator	Present	6:30 PM
Lucy E. Phillips	County Attorney	Present	6:30 PM
Tammy Sturgill	Director of Budget & Finance	Present	6:30 PM
Alicia Roland	Executive Assistant	Present	6:30 PM

### 2. INVOCATION AND PLEDGE OF ALLEGIANCE

Supervisor Wayne Stevens gave the Invocation and led the Pledge of Allegiance.

### 3. APPROVAL OF MEETING AGENDA

Supervisor Stevens requested to Table agenda item 9.A.3 to a later date.

Mr. Berry request to add a Presentation Fred Pierson Appraisal Services. Added as item 7.2

On motion by Mr. McCall, second by Mr. Rush, this carried by a vote of 7-0, the Board approved the agenda as amended.

### 4. JOINT MEETING WITH VIRGINIA HIGHLANDS AIRPORT AUTHORITY

#### 1. Joint Meeting with the Virginia Highlands Airport Authority

1.Call to Order - Virginia Highlands Airport Authority (VHAA) Meeting

Those members of the Virginia Highlands Airport Authority in attendance include:

Frank Sims, Chairman  
Benjamin Puckett, Vice-Chair  
Stephen Quilty  
Ben Jenkins  
Daniel Ruble  
Dr. Ellison Conrad

Members not present include:

Dr. James Baker

Chairman Frank Sims provided an update. He commented with the introduction of COVID in March their business plummeted and VHAA developed a realistic budget to help control cash flow and reduce expenses. Business has since improved but not to the level it was in 2019. They did receive an FCC grant that was a surprise but also a blessing.

Chairman Sims spoke on losing one of their few major customers while continued work on the runway extension.

VHAA General Manager Mickey Hines addressed the Board and shared operations are down 18%, which is better than other airports. Currently because of loss of a customer they have hanger space for rent and are losing roughly \$2,200 a month currently. They are currently down approximately \$70,000 in fuel sales as well.

In more positive news, VHAA have not had to furlough any employee and the airport remains fully operational. The runway construction continues on track with an estimated completion date of 2023. The airport just received a \$2.8 million grant that will go toward the runway extension.

## 2. Presentation by Commissioner of the Revenue Dr. Mark Matney and Discussion

Dr. Matney spoke on the current process of aircraft tax evaluation which he describes as double-depreciation by taking a depreciated book value and then depreciating the percentage of taxes owed. He suggested either 1) using the purchase price then depreciating that by a set percentage, or 2) the Board can set a tax rate for aircraft and the depreciating book value can be used to evaluate.

On motion by Mr. Hernandez, second by Mr. Rush, this carried by a vote of 7-0, the Board established a committee to review the process of tax evaluation of aircraft that would include the following:

### Board members

Chairman Ball & Vice-Chairman Pennington

### Airport Authority members

Andy Puckett & Danny Ruble

### County Staff

Commissioner Mark Matney

County Attorney Lucy Phillips

Ms. Phillips explained the two methods in Virginia Code for taxation of aircraft.

On motion by Mr. Puckett, second by Mr. Rubble, this carried by a vote of 6-0, the Virginia Highlands Airport Authority adjourned their meeting.